

A FEW THINGS YOU CAN DO TO IMPROVE YOUR CHANCES OF GETTING YOUR NEXT REO OFFER ACCEPTED!

- 1. Read and follow all of the instructions in the MLS “Agent’s Remarks”.**
- 2. For offers with financing make sure you have a prequalification or preapproval letter from the “required” lender (if any) and make sure it is a strong letter that plainly states that the buyer’s credit, employment, and funds necessary to close have been verified. (Add FICO score and DU findings if possible)**
- 3. For All Cash offers make sure that the “proof of funds” is in the form of a Bank or Investment Account Statement. Make sure it has the buyer’s name on it and black out the account number.**
- 4. Include a copy of the earnest money deposit check (even if it is not asked for).**
- 5. Complete the RPA!**
 - A. Make sure your financing info matches your prequal letter.**
 - B. Make sure you include a dollar amount or percentage of the purchase price for Seller paid Buyer’s closing costs.**
 - C. Do not forget the Home Warranty, NHD, Septic/Sewer, WPA, or they will automatically become a Buyer responsibility.**
 - D. Write “Seller to Designate” for Escrow, Title, Termite and NHD report. Buyer to designate the Home Warranty.**
 - E. Make sure YOU and YOUR BUYER sign the offer.**
 - F. Make sure you complete all of the agent info on page 8 including license numbers and all contact info FOR BOTH AGENTS.**
- 6. Check “Additional Documents” on the MLS listing sheet.**
- 7. Submit your “HIGHEST AND BEST” offer.**
- 8. EMAIL your COMPLETE offer package and request acknowledgement of receipt.**